



STORM SCAFFOLDING PTY LTD

Work Method Statement

WMS Ref or No.	Revision No.	Date Developed (Must be < 12 months old)
WMS001	V1.0	26-7-16

Subcontractor Company Details:

Company Name:	STORM SCAFFOLDING PTY LTD	Address:	PO.Box 694 Ormeau QLD		
ABN:	283 2526 5900	Company Contact, Position, Contact.	Jefferey Hunt	Managing Director	0422 569 127
			(Name)	(Position)	(Mob #)

WMS Details:

Description of Activity:	Provision of Scaffold for 9 storey construction		Work Area Identification:		
Nominated Activity Supervisor:	Jefferey Hunt	Company Contact, Position, Contact.	Jefferey Hunt	Managing Director	0422 569 127
			(Name)	(Position)	(Mob #)

Project and Principal Contractor Details:

Project Name:		Project Address:	
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WMS Activity Start Date:		WMS Activity End Date:	
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Principal Contractor Company Name:		ABN:	
Address:			
Contact Name:		Contact Mob:	

Review and Approvals:

	WMS Prepared and Submitted by (Print Name)	Sign Name	Date Signed
Subcontractor	Jefferey Hunt		
	Reviewed and Approved By (Print Name)	Sign Name	Date Signed
Principal Contractor			

High Risk Activities Identified or Notified by the Principal Contractor:

Hazard Group	Hazardous Activity	Permit Required	Principal Contractor Identified	Subcontractor Inclusion in WMS
Fall From Heights	Fall by a person from one level to another that is reasonably likely to cause injury to the person or any other person.		✓	✓
	Work on a telecommunications tower			
	Working on a roof with a pitch greater than 26 degrees			
Demolition Work	Demolition work that is not a prescribed activity			
Confined Space	Entering a confined space			
	Working in a contaminated atmosphere			
Excavation	Entering a trench that is greater than 1.5m deep			
	Work that is in or the construction of tunnels			
Use of Explosives	Using explosives (other than powder-actuated hand-held fastening tools)			
Services and Utilities	Work on or near a pressurized gas distribution mains, consumer piping (including chemical, fuel or refrigerant lines) and exposed or buried energized electrical installation			
	Electrical work using electrical equipment			
Concrete Constructions	Tilt and pre-cast construction work			
Transport	Work on, or adjacent to a road or railway			
Mobile Plant	Movement of mobile plant at the workplace			
Work Environment	Work in an area where there are artificial extremes of temperature			
	Diving work			
	Work in, over or adjacent to water where there is a risk of drowning			
Hazardous Substances	Using hazardous substances			
Legislated	A prescribed activity			
Client Initiated	Any activity that the CLIENT or PC reasonably concludes could result in death or bodily harm. List Below			
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	•			
	•			
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Plant & Equipment to be Utilised For This Activity:

Tick if Utilised	Description of Plant. (Type, Make, Model, Capacity ,Fuel type)	Registration No	Certificate No.	Plant Risk Assessed	Site Inspect Date
✓	Various Hand Tools	N/A	N/A	N/A	N/A
	Hammer Drill				
	Any power tools other than drills not permitted for use by Storm Scaffolding employees.				

Hazardous Substances of Dangerous Goods Utilised For This Activity:

Tick if Utilised	Description of Substance.	UN Number	DG Number	SDS Provided/ Accessible	Haz Sub Risk Assessed
	NIL				

Legislation - Acts, Regulations, Codes & Standards applicable to this activity:

Acts	Regulations	Codes	Standards
Work Health and Safety Act 2011	Work Health and Safety Regulation 2011	Scaffolding COP 2009	AS/NZS 1576.1:2010
Environmental Protection Act 1994	Environmental Protection Regulation 2008	Prevention of Falls in Workplaces COP 2011	AS/NZS 4576:1995
Electrical Safety Act 2002	Electrical Safety Regulation 2002	Hazardous Manual Tasks COP 2011	

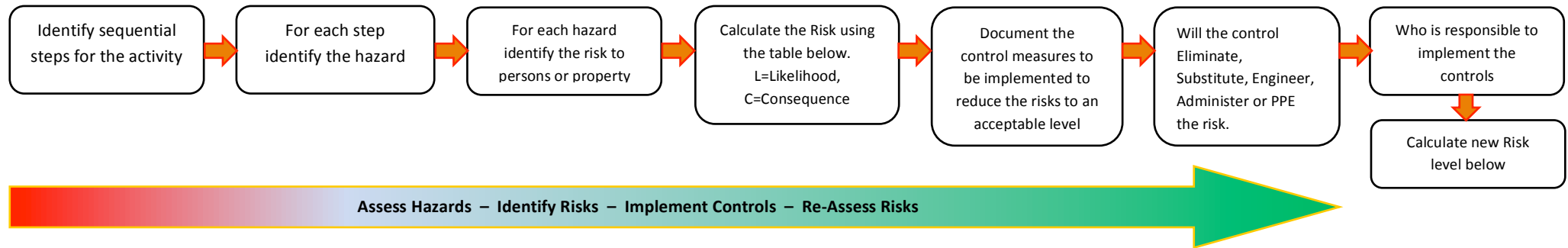
Competencies & Qualifications Required to Safely Undertake the Activity:

Competency & Level required	Name of Identified person with the Competency	Licence / Ticket / Certificate No.	If a gap exists nominate mentor to supervise.

Emergency Response / Emergency Recovery Requirements:

	Yes	No	N/A
The Emergency Response process to an incident will be in accordance to the Principal Contractors ERP (Emergency Response Plan)			
Specific Activity Emergency Response and Recovery plans will be developed for this activity in conjunction with the Principal Contractor. (JSA to be undertaken to communicate ERP)			
Emergency Response and Recovery Plans are included/attached to this WMS.			

HIRAC – Hazard Identification Risk Assessment and Control



Steps taken to complete the activity	Hazards (What has the potential to cause injury or illness)	RISK What is the risk associated with the Hazard	Raw Risk			Controls What will you implement to reduce and manage the risk to an acceptable level.	Hierarchy of Control	Who is Responsible	Residual Risk		
			L	C	R				L	C	R
1. Workers arrive on site	Workers involved in this activity are not aware of site specific Environment Health and Safety requirements	<ul style="list-style-type: none"> Activity performed incorrectly. Physical harm to person/s. 	C	4	H	<ul style="list-style-type: none"> Ensure certified scaffold plan has been submitted and approved by the PC prior to any work commencing. All personnel involved with the activity are to complete: <ul style="list-style-type: none"> WHS Construction Blue Card or White Card training, Client or PC inductions- (if available online or provided by Client/PC), prior to coming to site. the client SITE specific inductions prior to carrying out any work on site. Visitors to be accompanied by a site inducted person at all times and are permitted to access the works area after having completed the site visitors induction All Workers are to review this SWMS and consult as to its effectiveness. Any modifications should be noted in the review section at the end of the document 	Admin Admin Admin	Foreman, Workers	D	2	L
2. Prepare for activity/task	Poor consultation with personnel involved with task	<ul style="list-style-type: none"> Workers perform activity incorrectly. Injury/harm to person/s. 	C	3	M	<ul style="list-style-type: none"> Ensure all workers undertake a prestart meeting daily to ensure all site hazards are identified. Consider- <ul style="list-style-type: none"> Overnight Weather conditions affecting the established scaffold, ground conditions and site access/egress. 	Admin/ Engineering	Foreman, Workers	D	2	L

					<ul style="list-style-type: none"> Any changes in site activity that might affect the scaffold activity. 						
	Workers carrying out activities are not properly qualified to do so	<ul style="list-style-type: none"> Workers perform activity incorrectly. Injury/harm to person/s. 	C	4	H	<ul style="list-style-type: none"> Tasks associated with the activity are only to be undertaken by personnel who are qualified and deemed to be competent All relevant qualifications and competencies need to be verified and noted on this SWMS 	Admin/ Engineering Admin	Foreman, Workers	D	2	L
	Manual handling	<ul style="list-style-type: none"> Injury/harm to person/s. 	C	3	M	<ul style="list-style-type: none"> When lifting awkward & heavy items where possible use mechanical aids. Where no mechanical aid available, ensure: <ul style="list-style-type: none"> Workers are trained in manual handling & correct lifting procedures. Workers consider items to be lifted and determine if team lifting is required. Consider task rotation at daily prestart. Ensure when bending or lifting attempt to <ul style="list-style-type: none"> vary duties or change posture maintain an inclined back bend knees to a semi-squat where your feet are stable on the ground prior to lift. 	Engineering Admin/ Engineering Eliminate	All Workers	D	2	L
	Inadequate personal protective equipment (PPE)	<ul style="list-style-type: none"> Injury to persons or assets 	C	3	M	<ul style="list-style-type: none"> Wear eyewear, noise protection as required by equipment and tool manufacturers specification. Mandatory PPE is suitable protective gloves, suitable protective eyewear, hard hat, protective footwear and hi vis clothing 	PPE PPE	Foreman, Workers	D	2	L
3. Establish site access as required.	Access to site creates problem not identified at planning stage	<ul style="list-style-type: none"> Injury/harm to person/s. Damage to plant 	C	4	H	<ul style="list-style-type: none"> Report to client/PC Prior to accessing site to ensure access routes are identified and ensure the site TMP is considered Correct signage will be identified and displayed before work begins. Obey site speed limits and directional signage. 	Admin/ Engineering Admin/ Engineering Admin	Foreman, Workers	D	2	L
4. Unload material	Slips Trips Falls	<ul style="list-style-type: none"> Injury/harm to person/s. 	C	3	M	<ul style="list-style-type: none"> Conduct regular house keeping and place waste materials in bins provided Only licensed drivers will deliver to site and will follow site traffic management plan No standing on backs of trucks. 	Admin Admin Eliminate	Foreman, Workers	D	3	M
	Impact from Vehicle	<ul style="list-style-type: none"> Injury/harm to person/s. Plant Damage Structure Damage 	C	4	H	<ul style="list-style-type: none"> Clear access to site of materials and debris Unload vehicle with crane or forklift if possible Spotters are to be used when guiding 	Eliminate Eliminate/Engineer Admin/Eliminate	Foreman, Workers	D	3	M

						vehicles'					
	Loads Falling	• Injury/harm to person/s.	C	4	H	• Ensure the load is checked for stability before the load is untied or lifted	Admin/Eliminate	Foreman, Workers	D	4	M
5. Carry scaffolding for erection	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Slips Trips Falls	• Injury/harm to person/s.	D	3	M	• Have Scaffold stacks as close to the work area as possible • Ensure walking path from Scaffold to Work Area is flat and clear of loose debris	Eliminate Eliminate	Foreman, Workers	E	1	L
	Protrusions	• Injury/harm to person/s. • Cuts, Lacerations	C	3	M	• Ensure protrusions are removed, bent over, barricaded or guarded to eliminate or reduce the risk of injury, where they may be a hazard.	Eliminate	Foreman, Workers	D	2	L
Hold Point – Ensure the Scaffold plan is submitted & approved by PC/Client prior to works											
Hold Point – Supply Manufacturers Instruction and Specifications on all Tie/Anchor Details to PC/Client prior to works											
6. Base out scaffold	Faulty equipment/perished sole boards	• Scaffold failure	C	5	H	• Scaffolder to inspect all items prior to erection ensuring that all sole boards are adequate and all other scaffold components are free from damage • Don't mismatch scaffolding at any stage • Unless engineer certified	Eliminate/Admin Eliminate	Foreman, Workers	D	2	L
	Pinch Point injuries	• Cuts/ • Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	E	4	M
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Incorrect location of Scaffold	• Rework required	D	3	M	• Scaffold plan to be reviewed prior to erection, • Ensure works is monitored by a competent Scaffold Foreman	Admin	Foreman, Workers	E	3	L
	Jack Failure	• Scaffold collapse	C	5	H	• Ensure base plates are not protruding over the sole boards at any stage • Jacks to be sitting flat on level sole boards • Check for Cracks or splits in timber Sole boards (Discard all faulty timber)	Eliminate/Engineer Eliminate/Engineer	Foreman, Workers	D	2	L
7. Assemble scaffold base lift	Exposure to electricity/power lines	• Electric Shock • Injury/harm to person/s.	C	5	H	• Look up check for services • Liaise with PC/Client on Specific requirements	Eliminate Admin	Foreman, Workers	D	2	L
	Falling equipment	• Persons Struck • Injury/harm to person/s.	C	4	H	• Display signage to warn people working above or below • Set up a physical Exclusion Zone prior to works. • All workers to wear appropriate PPE inc. Hard hats	Admin Isolate PPE	Foreman, Workers	D	2	L
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
8. Erect deck/planks to first level	Fall from height	• Injury/harm to person/s. • Fracture/Sprain	C	4	H	• Erect a full deck from below for all platforms above 2m	Eliminate/Engineer	Foreman, Workers	D	3	M

	Scaffold not secure	• Scaffold failure	C	4	H	<ul style="list-style-type: none"> • Ensure bracing and fixing points are constructed per scaffold plan. • Erect ledgers, transoms and braces and secure with locking top cups or by hammer tapping the wedge assembly 	Engineering Engineering	Foreman, Workers	D	3	M
	Inadequate walkways	• Persons trapped/Unsafe walkways	D	4	M	• Ensure the Deck is built as per the Scaffold Drawings	Engineering	Foreman, Workers	E	4	M
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Pinch Point injuries	• Injury/harm to person/s. • Cuts/ • Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	E	4	M
	Slips, Trips Falls	• Injury/harm to person/s. • Bruising/ • Sprains	C	3	M	<ul style="list-style-type: none"> • Ensure Planks are Slip Resistant • All Timbers to have a uniformed thickness • Maintain clear walkways when Erecting and once complete 	Engineer Eliminate Eliminate	Foreman, Workers	D	3	M
<p>NOTE: Under no circumstances whatsoever are fall arrest harnesses to be used by scaffolders as a primary control measure for falling from height unless the height of the scaffold to the ground (or level) below is at least 7 metres below the working platform AND there is a suitable fall arrest support point that meets the requirements of Section 306I of the Qld WH&S Regulations. Attaching a lanyard to a scaffolding member DOES NOT meet the requirements of Section 306I.</p>											

9. Erect guard rail, mid rail & toe board to first lift	Falls from heights	• Severe injury, incapacitated, death	C	4	H	<ul style="list-style-type: none"> • Ensure scaffold is constructed to meet the QLD Scaffolding COP 2009. • Ensure gap between scaffold and working face is no more than 225mm. If it is, install hand rails and mid rails to the inner face standards • Ensure braces are connected, level and secured tight by tapping with a hammer • Secure toe boards • Ensure Scaffolder stays inside the bay and ensure there is Hand rails installed progressively as you go. No worker to be exposed to falls. • Provide a fully decked platform at the lift immediately below the platform being erected <ul style="list-style-type: none"> ○ Not necessary for first lift above ground level, but is required for every subsequent lift. Allowance can be made to pass scaffolding components up through lower levels. • Provide a platform of minimum 450 mm width for the full length of the scaffolding being erected; • Gain safe access from floor of building or structure being scaffolded or by using access stairs as designated in scaffold plan; • Internal access – 3 point - as for safe use of ladder. • Install external standards and ledgers to scaffold platform edges of higher lift to provide temporary edge protection. • Visually check external walkway for any evident signs of dysfunction, damage, tampering, wear, corrosion or the like and report any findings to your supervisor. • DO NOT Overload safe working limits of the scaffold. • DO NOT ADJUST CHANGE OR ALTER Scaffold from Scaffold plan (unless directed, licenced, competent and authorised to do so) 	<p>Engineer/Admin</p> <p>Engineer</p> <p>Engineer</p> <p>Engineer</p> <p>Engineer/Engineer/Eliminate</p> <p>Engineer</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p> <p>Engineer/Eliminate</p>	Foreman, Workers	D	4	M
	Falling Objects	• Injury/harm to person/s	C	4	H	<ul style="list-style-type: none"> • Display signage to warn people working above or below • Set up a physical Exclusion Zone prior to works. • All workers to wear High Visibility clothing 	<p>Admin</p> <p>Isolate</p> <p>PPE</p>	Foreman, Workers	D	4	M

						and Hard hats					
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Pinch Point injuries	• Injury/harm to person/s • Cuts/ Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	E	4	M
10. Erect stair to platform above	Insecure Stair	• Scaffold Failure	C	4	H	• Ensure stair access bay is erected with the run of the scaffold • Ensure parallel stair handrail is fixed to stair tread unit • Top stair landing tread must be secured by bolting to stair set below or by use of hold down bracket	Engineer Engineer Engineer	Foreman, Workers	D	4	M
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Pinch Point injuries	• Injury/harm to person/s • Cuts/ Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks. • Keep fingers and hands clear when lowering the Stair into the frame.	PPE Eliminate	Foreman, Workers	E	3	L
11. Erect subsequent lifts	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Fall from at Heights	• Severe injury, incapacitated, death	C	4	H	• Ensure bracing and fixing points are constructed per scaffold plan. • Erect a full deck from below for all platforms above 2m • Ensure there is a fall deck below (Catch Deck) no more than 2m. • Ensure there is always two planks in place when working on platform • Always have handrail in place prior to entering working area. • Never work from an open deck or exposed edge • Ensure Stairs or a fixed industrial ladder is used to enter next lift, ensuring it is adequately fixed, scaffolding platform ladder to ensure handrail following decks to be installed prior to planks installation. • Scaffolder will be able to access top deck with full handrail internal and external. • INCLUDE FALL FROM HEIGHTS CONTROLS LISTED IN STEP 9	Engineer Engineer/Eliminate Engineer/Eliminate Engineer/Eliminate Engineer/Eliminate Engineer/Eliminate	Foreman, Workers	D	3	M
	Falling objects	• Persons injured	C	3	M	• Do not work above other construction personnel. • Warn people on site by erecting barricades and signage as required. • Provide a spotter during works (The "groundie") - they should also take responsibility for warning workers NOT to	Eliminate Isolate Admin	Foreman, Workers	E	3	L

						walk or work beneath scaffolding being erected. • Scaffolders are to cease work and notify the PC of breaches by on-site personnel	Admin				
	Pinch Point injuries	• Injury/harm to person/s. • Cuts/ Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	E	4	M
12. Install ties and fix anchors	Unstable Scaffold	• Injury/harm to person/s • Persons crushed, • Equipment damaged	C	5	H	• Check structure and material with PC/Client to ensure it is suitable for tying & anchor fixing • Install ties and fix anchors as per Engineering design drawings • Advise PC/Client representative immediately, if it is not practical to position ties/anchors according to drawings, • Ensure Ties match Scaffold Plan/design for project. • Ties to the structure must be installed progressively as the scaffold is built where the construction process allows this or alternatively the scaffold must have a suitable buttress or bracing installed –as per approved scaffold drawings	Engineer/Admin Engineer Admin Admin/engineer Engineer	Foreman, Workers	D	4	M
Hold Point- Ties and Fixed Anchors to be installed as per the Manufactures instructions and QLD Scaffolding COP 2009											
13. Fix chain wire mesh or shade cloth or chain and shade cloth or mesh panels if specified	Falls From Heights	• Injury/harm to person/s • Fractures /sprains	C	4	H	• Work from a fully planked platform with edge protection • Ensure materials extend at least one metre above the top most platforms. • Un-sheeted scaffold must not extend more than 2m above top tie • APPLY PREVIOUS FALL FROM HEIGHT CONTROLS LISTED IN STEP 11		Foreman, Workers	D	3	M
	Falling objects	• Persons injured	C	3	M	• Do not work above other construction personnel. • Warn people on site by erecting barricades and signage as required. • Provide a spotter during works (The “groundie”) - they should also take responsibility for warning workers NOT to walk or work beneath scaffolding being erected. • Scaffolders are to cease work and notify the PC of breaches by on-site personnel.	Eliminate Isolate Admin Admin	Foreman, Workers	E	3	L
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Pinch Point Injury	• Injury/harm to	B	3	H	• Ensure gloves fit for task are used for all	PPE	Foreman,	D	3	M

		person/s • Cuts/ Lacerations •				manual handling tasks.		Workers			
14. Completion of Scaffolding	Scaffold Failure	• Injury/harm to person/s.	C	5	H	<ul style="list-style-type: none"> • Ensure Scaffold is Handed over to PC/Client prior to opening Scaffolding • Ensure Scaffold Tags are placed at all entry points to the scaffold. • Scaffolding is to be inspected prior to coming to site from licenced scaffolder, Scaffolders to ensure secondary inspection is taken before use of individual items. 	Engineer/Admin Admin	Foreman, Workers	D	5	H
Hold Point- Scaffold over 4m high - The person responsible for the erection of the scaffold should provide the PCBU or principal contractor with a handover certificate which is kept on site until the scaffold has been dismantled.											
15. Commencing Scaffold removal	Poor Housekeeping	<ul style="list-style-type: none"> • Rubbish Falling/striking workers • Injury/harm to person/s. 	B	2	M	<ul style="list-style-type: none"> • Allocate stacking and storage area for dismantled equipment • Scaffold to be clean and tidy before Stripping. • Check pallets, stillages and other approved containers are suitable with no visible signs of damage • Ensure Storage areas are free from walkways. Maintain Safe access 	Isolate Eliminate Admin/Eliminate Eliminate	Foreman, Workers	C	2	M
	Falling Objects	• Injury/harm to person/s.	C	4	H	<ul style="list-style-type: none"> • Display signage to warn people working above or below • Set up a physical Exclusion Zone prior to works. • All workers to wear High Visibility clothing and Hard hats • Do not Drop Scaffolding at any stage 	Admin Admin/Isolate PPE Eliminate	Foreman, Workers	D	4	M
	Scaffold Failure	• Injury/harm to person/s.	C	5	H	<ul style="list-style-type: none"> • Ties to be removed progressively as the scaffold is lowered. e.g. remove Tie last as the deck is lowered • Do not allow any un-sheeted scaffold to free stand more than 4m or a sheeted scaffold more than 2m above the highest tie remaining in place 	Engineer Eliminate	Foreman, Workers	D	4	M
	Pinch Point Injury	<ul style="list-style-type: none"> • Injury/harm to person/s. • Cuts/ Lacerations 	C	3	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	D	3	M
	Falls From Heights	<ul style="list-style-type: none"> • Injury/harm to person/s. • Fractures/ 	C	4	H	<ul style="list-style-type: none"> • Scaffold to be removed in a systematic manner • Remove fixed stairway progressively as 	Admin/Engineer Engineer	Foreman, Workers	D	4	M

		• Bruising				upper platform is removed • All working decks must have a guard rail, mid rail, braces and toe boards in place • Do not climb or straddle scaffold • APPLY PREVIOUS FALL FROM HEIGHT CONTROLS LISTED IN STEP 11	Engineer				
16. Remove chain wire mesh, shade cloth and/or chain & shade cloth & mesh panels	Scaffold collapse	• Injury/harm to person/s.	C	5	H	• Remove from the level to be dismantled or from the whole scaffold if not required during dismantling process • APPLY PREVIOUS SCAFFOLD COLLAPSE CONTROLS LISTED IN STEP 15	Engineer	Foreman, Workers	D	4	M
17. Move down to the platform below	Fall from height	• Injury/harm to person/s. • Fractures/ • Bruising	C	4	H	• APPLY PREVIOUS FALL FROM HEIGHT CONTROLS LISTED IN STEP 15		Foreman, Workers	D	4	M
18. Remove upper deck	Scaffold collapse	• Injury/harm to person/s.	C	5	H	• Remove planks from below • APPLY PREVIOUS SCAFFOLD COLLAPSE CONTROLS LISTED IN STEP 15	Engineer Eliminate	Foreman, Workers	D	4	M
19. Remove guard rails, mid rails, ledgers, transoms & standards	Fall from height	• Injury/harm to person/s. • Fractures/ • Bruising	C	5	H	• Remove all items from deck below • APPLY PREVIOUS FALL FROM HEIGHT CONTROLS LISTED IN STEP 15	Admin/Engineer Engineer Engineer	Foreman, Workers	D	4	M
20. Remove braces & ties	Scaffold collapse	• Injury/harm to person/s.	C	5	H	• Only remove braces and ties once adjoining components are ready for removal • Do not leave scaffold untied overnight • APPLY PREVIOUS SCAFFOLD COLLAPSE CONTROLS LISTED IN STEP 15	Engineer Eliminate	Foreman, Workers	D	4	M
21. Remove fixed stairways	Fall from height	• Injury/harm to person/s. • Fractures/ • Bruising	C	5	H	• Remove progressively as upper platform is removed • APPLY PREVIOUS FALL FROM HEIGHT CONTROLS LISTED IN STEP 15	Engineer	Foreman, Workers	D	4	M
22. Repeat step 17 to 21 above for subsequent scaffold levels											
23. Remove deck/planks from below	Pinch Point injuries	• Injury/harm to person/s. • Cuts/ Lacerations	D	4	M	• Ensure gloves fit for task are used for all manual handling tasks.	PPE	Foreman, Workers	E	4	M
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Falling objects	• Injury/harm to person/s.	C	4	H	• Ensure decks are clean prior to stripping • Wear safety glasses to prevent dust from	Eliminate PPE	Foreman, Workers	E	4	M

		<ul style="list-style-type: none"> Dust in eyes, 				<ul style="list-style-type: none"> entering eyes when lifting plank out of the scaffold frames Ensure the scaffold area is isolated from other workers as Scaffold Stripping occurs Ensure signs stay in place until strip complete 	Isolate Admin				
	Falls from heights	<ul style="list-style-type: none"> Injury/harm to person/s. Fractures/ Sprains/ Bruising 	C	4	H	<ul style="list-style-type: none"> Always remove planks from below, ensure scaffolders work within handrails at all times QLD Scaffold COP 2009. Ensure there is a fall deck from when working above (Catch Deck) . Ensure minimum 2 planks 450mm work platform for scaffolders. APPLY PREVIOUS SCAFFOLD COLLAPSE CONTROLS LISTED IN STEP 15 (where applicable to stripping) 	Engineer Engineer Engineer	Foreman, Workers	E	4	M
24. Remove Sole boards/plates & jacks	Pinch Point injuries	<ul style="list-style-type: none"> Injury/harm to person/s. Cuts/ Lacerations 	D	4	M	<ul style="list-style-type: none"> Ensure gloves fit for task are used for all manual handling tasks. 	PPE	Foreman, Workers	E	4	M
	Manual Task injury	APPLY PREVIOUS MANUAL HANDLING CONTROLS LISTED IN STEP 2									
	Slips Trips Falls	<ul style="list-style-type: none"> Injury/harm to person/s. Fractures/ Sprains/ Bruising 	C	3	M	<ul style="list-style-type: none"> Maintain a safe access at all times, place items on pallets as you go. Clean up as you go. 	Eliminate Eliminate	Foreman, Workers	D	3	M
25. Remove deck/planks from below	Pinch Point injuries	<ul style="list-style-type: none"> Injury/harm to person/s. Cuts/ Lacerations 	D	4	M	<ul style="list-style-type: none"> Ensure gloves fit for task are used for all manual handling tasks. 	PPE	Foreman, Workers	E	4	M
26. Carry materials back to truck load point – repeat controls in step 5											
27. Load Truck – repeat controls in step 4											
28. Finishing task	Slips Trips Falls	<ul style="list-style-type: none"> Injury/harm to person/s. 	D	3	M	<ul style="list-style-type: none"> Ensure all work areas are handed back to PC at the end of the task. Ensure a clean up is undertaken daily and use bins provide 	Admin/Eliminate Eliminate	Foreman, Workers	E	1	L
29. First Aid Requirements	Poorly treated Incidents	<ul style="list-style-type: none"> Persons left unattended or in correctly treated 	D	2	L	<ul style="list-style-type: none"> All workers to follow the procedures for First Aid. First Aid Point is generally at the Site Office and the First Aider is nominated on the site notice board. Report all Incidents or unsafe areas 	Admin Admin	Foreman, Workers	D	1	L

RISK ASSESSMENT TABLE						Risk Level Code	Description	Actions
LIKELIHOOD ↓	CONSEQUENCES ← →							
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5			
A (Almost Certain)	M	H	H	E	E	E	EXTREME	Do not undertake task. Modify process / design.
B (Likely)	M	M	H	H	E	H	HIGH	Action plan required including controls to manage risk. Requires senior management attention
C (Possible)	L	M	M	H	H	M	MEDIUM	Specify management responsibility
D (Unlikely)	L	L	M	M	H	L	LOW	Manage by routine procedures
E (Rare)	L	L	L	M	M			

LIKELIHOOD		
How likely is this event to happen?		
CODE	DESCRIPTOR	DEFINITION
A	Almost certain	Is expected to occur in most circumstances
B	Likely	Will probably occur in most circumstances
C	Possible	Might possibly occur at some time
D	Unlikely	Could occur at some time but doubtful
E	Rare	May occur but only in exceptional circumstances

CONSEQUENCES		
If this does happen, how severe would the outcome be?		
CODE	DESCRIPTOR	DEFINITION
5	Catastrophic	Fatality/ multiple serious injuries, environmental disaster, huge cost
4	Major	Serious/life threatening injury, severe environmental damage, major cost
3	Moderate	Injury requiring medical treatment, contained environmental impact, moderate cost
2	Minor	First aid treatment, some environmental/financial impact
1	Insignificant	No injury, low environmental/financial impact

Review of Effectiveness of Controls:

- WMS reviews for effectiveness need to occur dependant on the levels of risk associated with the activities. It is advisable to schedule additional reviews during High Risk Work Activities to ensure Controls are implemented adequately and that the Controls are effective.
- It is advisable to forward schedule reviews to ensure reviews are completed.

Date Reviewed / Observed	Area Observed	Reviewer Name	Controls Effective Y / N	Workers working to WMS Y / N	Improvements / Modifications to be Made. (JSEA No / Name attached)